

APPLICATION FOR A CUT AND FILL PERMIT
CITY OF FAIRFIELD, OHIO

Chapter 1196 of the Fairfield Codified Ordinances outlines the requirements for the excavation and fill of land.

PART I

1. Date of Application: _____
2. Site Address: _____
3. Name of Applicant: _____
Address: _____
Phone No.: _____
Email Address: _____
4. Name of Property Owner: _____
Address: _____
Phone No.: _____
5. If the applicant is different than the property owner, please submit written permission from the property owner to pursue the cut and fill permit.
6. Proposed Quantity of Excavation: _____ cubic yards
Proposed Quantity of Fill: _____ cubic yards
7. Will material be hauled off-site?: _____
8. Brief description of work to be completed; include sedimentation control.: _____

9. Attach 2 copies of plans to scale in conformance with Section 1196.06(a) as listed on page 3-4 of this application. Email a set of plans to (development@fairfield-city.org).

PART II

To be completed when the bond amount is determined by the City Engineer.

A PERMIT TO EXCAVATE AND/OR FILL LAND UPON THE SUBJECT PROPERTY IS HEREBY GRANTED, PROVIDED:

The undersigned does hereby covenant and agree to comply with all provisions of the law and ordinances of the City of Fairfield, pertaining to same, and to excavate and fill the subject property according to the plans and specifications, as approved by the City Engineer. This permit is revocable, when or if any terms or conditions under which it is granted are violated. Any permit shall become invalid unless the work authorized by it shall have been commenced within one (1) year after its issuance, and that such permit may be renewed without cost for two (2) additional one (1) year periods at the discretion of the City Engineer.

Issuance of a permit or any action by the City Engineer under Section 1196 of the Fairfield Codified Ordinances shall not create in the City of Fairfield, its officers, agents or employees any liability or responsibility for injury to persons or property caused by operations or conditions created pursuant to such permits. Nothing in Section 1196 of the Fairfield Codified Ordinances shall be construed to relieve the owner or person in control of property from liability for injury to persons or property.

Fee (Bond Amount): _____

The applicant, having complied with the provisions of Section 1196 of the Fairfield Codified Ordinances, is hereby granted permission to excavate and/or fill upon the subject site.

Signature of Owner or Authorized Agent

Date

Signature of City Engineer

Date

PLANS AND SPECIFICATIONS

A. The following information required for a Cut and Fill Permit Application submission as outlined in Section 1196.06(a) is to be included with the application.

The City Engineer shall issue a permit for excavating or filling only on the basis of plans and specifications submitted to and approved by the City Engineer. A separate permit shall be required for each site. Unless waived or modified pursuant to the provisions of Section 1196.07, the plans and specifications submitted with the permit application shall:

- (1) Include the owner's name and address.
- (2) Include a plot plan, drawn to scale, showing the location of the proposed work.
- (3) Include a contour map of the affected area showing the existing and proposed contours at two-foot intervals.
- (4) Show the proposed amount of excavation or fill in cubic yards.
- (5) Show the location of any existing and proposed streets.
- (6) Show the location of any existing and proposed buildings or structures on the subject property and within 45 feet of subject property.
- (7) Show the location of any existing watercourses, drainage and utilities serving the property.
- (8) Show existing and proposed drainage structures, walls, cribbing and surface protection, and any necessary temporary earth restraining installations.
- (9) Show a plan for temporary and permanent drainage of the property, including any new or altered utilities.
- (10) Describe the method for the protection of the soils from erosion and sedimentation.
- (11) Show additional information as may reasonable be required by the City Engineer.
- (12) Show flood zone(s).

B. The following information required for a Cut and Fill Permit Application submission as outlined in Section 1196.06(b) is to be included with the application.

Unless waived pursuant to the provisions of Section 1196.08, the plans and specifications shall be prepared by a registered professional engineer, surveyor or when operating within the practice of surveying, or an architect where the work contemplated by the plans and specifications is incidental to the practice of architecture and shall, in addition to the requirements of subsection "A" above:

- (1) Include a report showing the results of surface and subsurface exploration, conditions of the land, and procedures for performing the operation.
- (2) Show plans of all drainage provisions, which shall be of such design to adequately handle the surface run-off, together with a map showing the drainage area of all land tributary to the site, and estimated cubic foot per second run-off of the area served by and drain computed in accordance with current acceptable standards.
- (3) Include a description of the borrow material, and the method to be used for and the degree of its proposed compaction.
- (4) Show proposed preparation of existing ground surface to receive fill.

- (5) Show proposed terraces and ditches where necessary to control surface drainage and debris.
- (6) Show proposed subsurface drainage, if necessary, for stability.
- (7) Show plans for all retaining walls, cribbing, vegetative provisions, erosion and sediment control measures, together with location of temporary and/or permanent fencing and other protective devices to be constructed in connection with, or as a part of the proposed work.
- (8) Show a time schedule and sequence indicating the anticipated starting and completion dates of the development sequence – stripping and/or clearing, rough grading and construction, final grading and vegetative establishment and maintenance, and the time of exposure of each area prior to the completion of effective erosion and sediment control measures.

C. Conformance with Section 1117.06(2)C of the Subdivisions Regulations is required, which states:

The installation of the specified water management and sediment control measures shall be accomplished in accordance with the most recent standards and specifications available from the Ohio Department of Natural Resources document entitled Rainwater and Land Development Manual.

OFFICIAL USE ONLY

Date Received: _____

Received By: _____

Is permit required? Yes No If “no”, exempt under Section _____

Is bond required? Yes No If “yes”, amount \$ _____

Approved? Yes No

Filing Fee: _____

(Bond Amount)

Amount: _____

Paid By: _____

Check No.: _____

Date: _____