

## MINUTES

### FAIRFIELD CHARTER REVIEW COMMISSION

April 16, 2014

#### Call to Order

Law Director John Clemmons called the organizational meeting of the Charter Review Commission to order at 6:00 p.m. at the Fairfield Municipal Building, 5350 Pleasant Avenue.

#### Roll Call

Alisha Wilson called the roll of the commission. Present members were: Sandy Keller, Teresa Durbin, Kevin Noll, Kenneth Fields, John Hensley and Thomas Montgomery. Daniel Miller absent. Kevin Noll, seconded by Thomas Montgomery, moved to excuse the absent members. Motion Carried 6-0.

John Clemmons explained to the Commission the need to select its officers – Chairman, Vice Chairman and Recording Secretary. Mr. Clemmons explained that traditionally the Clerk of Council has been appointed as secretary.

Thomas Montgomery nominated Teresa Durbin for the position of Chairperson. Thomas Montgomery, seconded by Kevin Noll, moved that the nominations be closed and Teresa Durbin be appointed as the Chairperson. Motion Carried 6-0.

Thomas Montgomery nominated Kevin Noll to serve as Vice Chairperson. Thomas Montgomery, seconded by Sandy Keller, moved to close the nominations and appoint Kevin Noll as Vice Chairperson. Motion Carried 4-0.

Kevin Noll, seconded by John Hensley, moved to appoint Clerk of Council Alisha Wilson as the Recording Secretary. Motion Carried 6-0.

John Clemmons briefly discussed the timeline if any Charter amendments are needed, noting that Council would have to pass the Ordinance between the first week of July and the first week of September if anything needed to be put on the ballot.

After a brief discussion, Kevin Noll, seconded by Thomas Montgomery, moved to schedule the public hearing and a Regular Meeting immediately following the public hearing for Wednesday, May 21 at 6:00 PM in Room 119 at the Fairfield Municipal Building, 5350 Pleasant Avenue. Motion Carried 6-0.

#### Adjournment

Teresa Durbin, seconded by Kevin Noll, moved to adjourn the organizational meeting. Motion carried 6-0. The Organizational Meeting adjourned at 6:20 p.m.

Respectfully Submitted,

Alisha Wilson  
Recording Secretary

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