

MINUTES

COUNCIL-MANAGER BRIEFING

OCTOBER 26, 2009

The Council-Manager Briefing was called to order by Vice Mayor Oler at 6:00 p.m. at the Fairfield Municipal Building, 5350 Pleasant Avenue. The following Councilmembers were present: Mike Oler, Tim Meyers, Marty Judd, Terry Senger, Tim Abbott, Mitch Rhodus, and Mike Snyder. Staff members present: Art Pizzano, Don Bennett, Mike Dickey, Dennis Stuckey, Tim Bachman, Angie Johns, Carol Mayhall, Mary Hopton, Dave Crouch and John Clemmons and Dave Butsch. Planning Commission members present: Deborah Rhees, Jerry Dailey, and Don Hassler.

ICMA Performance Management Update

Assistant City Manager Dennis Stuckey gave a brief synopsis of the ICMA program. He commented that development began in 1994 with a group of 44 City/County Managers. He explained that this year's report includes 172 jurisdictions submitting data with 63 with populations over 100,000; 71 with populations between 25,000 and 100,000 and 38 with populations less than 25,000. Mr. Stuckey listed the 8 participating communities in Ohio noting Fairfield, Anderson Township, Green Township, Loveland, Montgomery and Springdale, which are part of the Southwest Ohio Consortium. Mr. Stuckey explained that there are fifteen service areas that were measured in 2008 statistics. He further explained we did not have as much information in the format that we needed it for the categories of facilities management, highway and road management, information technology, and risk management. He stated there are three areas that we do not really deal with that are county level issues including low income housing, library services and youth services. Mr. Stuckey discussed the statistics for the Code Enforcement category noting when we reported data for this category we included nine employees that have inflated our numbers somewhat, but still we are above the averages nationally and locally. He commented our average is 1-2 days from complaint to inspection to completed follow-up and we are in line with our neighboring communities and others statewide. Mr. Stuckey explained that the inclusion of Fairfield's large number of multi-family cases decreases Fairfield's percentage of voluntary compliance. Development Services Director Tim Bachman explained once we took the multi-family cases out of the equation compliance became 77%, which is greater than the mean and median for communities our size. Mr. Bachman discussed the internal measurement for inspector days per case which he feels are on target to drop to allow us to meet our goal for 2009. Mr. Stuckey discussed the Fire and EMS personnel and operating expenditures per capita. He noted we came in well relative to our population category. He noted we come in above the average for residential structure fires probably due to the multi-family units. Fire Chief Don Bennett explained everyone codes under a national fire reporting system and Fairfield's incidents are much greater, but we do not have the number of fully involved structures and the dollar loss. He further explained we could have an oven fire that is recorded as a structure fire that only involves a single appliance. He commented we have very few large fires and our dollar loss is reasonably low for the size of our city. City Manager Pizzano clarified that many of these communities are relatively suburban in nature other than the ones over 100,000 and multi-family population is probably disproportionately large in Fairfield compared to most of the ones being measured. Mr. Stuckey discussed Fairfield's statistics for the percentage of fire calls with the response time of five minutes and under from dispatch to arrival on the scene versus population density. He discussed sworn Fire and EMS staffing and incidents per 1,000 population served. He commented compared with other communities the number of personnel is in the ballpark, but the number of incidents per thousand in Fairfield is much higher. He noted we are doing well in this category. Mr. Stuckey discussed some of the smaller communities are in comparable amounts for the total EMS responses per 1,000 population served and some of the larger communities are not so comparable. He stated we are certainly well above the averages for the national responses. Mr. Pizzano stated there is the issue of demographics in terms of the age of your population. Mr. Stuckey stated we had no hazmat incidents, but we have a significant number of businesses per 10,000 populations in the community that have reported chemicals and hazardous materials on site. He further stated as a result of that we do a lot of inspecting for those kinds of issues and because we do the inspections we are down at zero when other communities are at much higher levels. Mr. Stuckey discussed the Fleet Management hours billed as a percentage of hours available. He discussed Fairfield's billed hours are 85.2%, which demonstrates the utilization and greater efficiency compared to the national average from all communities reporting on that particular issue. He further stated in this case there were no nearby comparisons. Mr. Stuckey explained Fairfield's 2008 average for fleet maintenance expenditures per vehicle for all vehicles and heavy equipment was \$2,327, which is below the average for comparable size communities. He noted this is a testament to the way we maintain our equipment. Mr. Pizzano stated it is also a testament to Council's willingness to maintain the fleet on some kind of regular replacement schedule and also for Council's support to construct a new public works facility to get the vehicles inside. Mr. Stuckey explained the statistics for the total maintenance and preventative maintenance expenditures per vehicle for police vehicles, fire apparatus and city light vehicles. He noted we are right in the ball park for each of these categories. Mr. Stuckey discussed the city's 2008 employee turnover rates and sick leave hours used per 1,000 hours worked. He noted that Fairfield had relatively low average sick leave usage at 17.76 hours in 2008. Mr. Stuckey explained Fairfield's grievances per 100 eligible employees came in a little high at 1.92, but that only represents four grievances. He further explained that all four were resolved without going to binding arbitration. He briefly explained the number of worker days lost per Workers' Compensation Claim. Mr. Stuckey displayed and discussed the dashboard report graph for the total Parks and Recreation revenue per capita in which Fairfield ranks well above the median. Mr. Stuckey further explained that Fairfield ranks very well for golf revenues as a percentage of total earned revenue from all parks and recreation activities. Parks and Recreation Director Jim Bell noted that quite a few of our local comparables do not have golf courses, so we are going outside our local area. Mr. Bell clarified that all of our

parkland is considered developed under their definition because people are allowed on the properties. Mr. Bell explained the graph of the community Arts Center Comparison of Staffing versus number of participants in activities. He noted the number of people we are pushing through that building and still keeping the staffing relatively flat. Mr. Pizzano noted the staffing increases have all been part-time. Mr. Stuckey discussed sworn and civilian full time equivalents per 1,000 residential population for the police services, noting we are in the range. He discussed the total operating and maintenance expenditures per capita noting Fairfield ranks in well with \$174.44 per capita. He briefly discussed our violent crimes per capita are 3.9 and our property crimes are 34.78, with total reported of 38.68, which are not unlike figures you will see for other communities on a national basis. He discussed arrests for violent and property crimes, which are pretty consistent of averages for similar size communities. Mr. Stuckey discussed Fairfield's statistics for juvenile arrests for violent and property crimes. He discussed the citizen's ratings of daytime safety in their neighborhoods. He noted although our very safe rating is slightly low, our reasonably safe rating is higher, so we are coming up with 95%, which is pretty close to what the other communities on a nationwide basis. Chief Dickey explained approximately 2500 surveys were sent out and 400 were returned. Mr. Stuckey discussed Fairfield's rate of processing requisitions to purchase orders for informal bids, which is faster than the median for comparable size communities and is also faster than the mean or median for all size respondents. Mr. Stuckey briefly discussed new transactions per central purchasing full-time equivalent employees. Mr. Stuckey commented on recycling pounds per capita the figures we have from Rumpke does not include pounds generated at apartments. Mr. Butsch explained recycling is available at the multi-families, but it is not tracked in our data. Mr. Pizzano thanked staff for their efforts.

Adjournment

The Council/Manager Briefing adjourned at 6:55 p.m.

Respectfully Submitted,

Angela Johns
Clerk of Council