

MINUTES  
REGULAR MEETING OF COUNCIL  
FEBRUARY 24, 2014

**Call to Order**

Mayor Steve Miller called the Regular Meeting of Council to order at 7:00 PM at the Fairfield Municipal Building, 5350 Pleasant Avenue.

**Prayer/Pledge of Allegiance**

Councilmember Oberson led in prayer and the Pledge of Allegiance.

**Roll Call**

Clerk Wilson called the roll of Council. Present members were Councilmember Adam Jones, Councilmember Marty Judd, Councilmember Debbie Pennington, Councilmember Terry Senger, Councilmember Chad Oberson, Councilmember Mike Snyder, and Councilmember Bill Woeste.

**Agenda Modifications**

**Executive Session Requests**

Councilmember Judd, seconded by Councilmember Pennington, moved for Executive Session for the purpose of discussing collective bargaining and employment of personnel. Clerk Wilson took a roll call vote of Council. Motion carried 7-0.

**Public Hearing(s)**

**Joint Public Hearing - changes to Design, Construction and Materials Specification Handbook and Storm Water Quality Management Plan.**

- Mayor Miller opened the public hearing at 7:13 PM. Clerk Wilson read the Public Meeting Notice and called the roll of Council and Planning Commission. All of Council present; Commissioners Hasselbeck, Morris, Lepsky and Woeste present. Councilmember Judd, seconded by Councilmember Pennington, moved to excuse Commissioners Myron and Hassler. Motion carried 7-0. Development Services Director Tim Bachman detailed the proposed changes to the Design, Construction and Materials Specification Handbook and Storm Water Quality Management Plan and a copy of his presentation is attached. Mayor Miller closed the public hearing at 7:35 PM.

**Special Presentations and Citizen Comments**

**Proclamation to Ms. Brenda Matthews, Goodwill Industries**

- Mayor Miller presented a proclamation to Brenda Matthews, of Goodwill Industries, for her heroic actions in saving an employee's life. Ms. Matthews thanked him and stated that she didn't do what she did just because it was her job, but that she truly cares about the people she works with.

**Mayor/Council Reports**

Councilmember Jones reported that there was an article in the Journal News this morning that crime statistics are on a downward trend in the city. He reminded citizens to lock car doors and put valuables out of sight, which will reduce car theft.

Councilmember Oberson reported that crews are picking up the last of the leaves, west of Winton Road, and also filling potholes. If residents notice potholes, please call Public Works at 867-4200.

Councilmember Snyder reported that the first round of interviews for Boards and Commissions were conducted this past Saturday and went well. He thanked those that have volunteered. Also, he commented that Jungle Jim's will be hosting a health fair on Saturday, March 1. Councilmember Snyder also noted that the skeleton sled used in the Olympics were manufactured by Machine Tech Corporation here in Fairfield.

Councilmember Woeste reported that there is an exciting project coming from the Development Services Department in the near future. He also thanked the Public Utilities staff and Police Department staff for stepping in to help out in a couple of situations that are normally outside their scope of responsibility.

### **Approval of Minutes**

Regular Meeting Minutes of February 10, 2014

- The Regular Meeting Minutes of February 10, 2014 were approved as written

### **OLD BUSINESS**

#### **DEVELOPMENT SERVICES COMMITTEE**

**Bill Woeste, Chairman; Adam Jones, Vice Chairman, Mike Snyder, Member**

Ordinance amending Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, Section 1141.02, the City of Fairfield, Ohio, Zoning Map.

- Hold Second reading for Planning Commission recommendation

Ordinance to authorize the City Manager to enter into a Professional Services Contract with the Fairfield Chamber of Commerce.

Legislative Action: Councilmember Woeste presented the third reading of this ordinance.

Councilmember Bill Woeste, seconded by Councilmember Debbie Pennington moved to adopt . Motion Carried 7-0. ORDINANCE NO. 11-14. APPROVED 7-0.

Ordinance to amend various sections of Ordinance No. 166-84, the Codified Ordinances of Fairfield, Ohio, relative to the City of Fairfield Design, Construction and Material Specifications Handbook, Storm Water Quality Management Plan, Drainage, Water and Sewer Requirements.

- Hold Second reading for Planning Commission recommendation

#### **PUBLIC UTILITIES COMMITTEE**

**Marty Judd, Chairman; Chad Oberson, Vice Chairman, Adam Jones, Member**

An Ordinance granting Butler Rural Electric Cooperative, Inc., its successors and assigns, the right to

acquire, construct, maintain and operate in the streets, thoroughfares, alleys, bridges and public places of the City of Fairfield, State of Ohio and its successors, lines for the distribution of electric power and energy to parts of the City of Fairfield and the inhabitants thereof for light, heat, power and other purposes and for the transmission of the same within, through or across said City of Fairfield, State of Ohio.

Councilmember Marty Judd, seconded by Councilmember Adam Jones moved to amend the ordinance. Motion Carried 7-0.

Legislative Action: Councilmember Judd presented the third reading of this ordinance. Councilmember Marty Judd, seconded by Councilmember Chad Oberson moved to adopt. Motion Carried 7-0. ORDINANCE NO. 12-14. APPROVED 7-0.

#### **PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman; Mike Snyder, Vice Chairman, Bill Woeste, Member**

Ordinance releasing the maintenance bond and accepting public improvements for the Iwata Drive Dedication Plat.

Legislative Action: Councilmember Oberson presented the second reading of this ordinance.

Ordinance to authorize the City Manager to enter into a one (1) year contract with options for years two (2) and three (3) with R.A. Miller of Hamilton, Ohio for the 2014 Sidewalk/Apron Replacement Program.

Legislative Action: Councilmember Oberson presented the second reading of this ordinance.

#### **NEW BUSINESS**

#### **PUBLIC SAFETY COMMITTEE**

**Adam Jones, Chairman; Marty Judd, Vice Chairman, Terry Senger, Member**

Simple Motion: Motion to approve a liquor permit application in the name of Wake Nation, LLC, dba Wake Nation, 201 Joe Nuxhall Way, Fairfield, OH 45014 (Permit Classes: D1 and D2).

Councilmember Jones, seconded by Councilmember Pennington, moved to approve a liquor permit application in the name of Wake Nation, LLC. Motion carried 7-0. SIMPLE MOTION NO. 4-14. APPROVED 7-0.

#### **PUBLIC WORKS COMMITTEE**

**Chad Oberson, Chairman; Mike Snyder, Vice Chairman, Bill Woeste, Member**

Ordinance to authorize the City Manager to enter into an agreement with Ohio Department of Transportation for Bridge Inspection Program Services.

Councilmember Chad Oberson, seconded by Councilmember Mike Snyder moved to read the following ordinance by title only. Motion Carried 7-0.

Background: City Manager Pizzano recommended an agreement with ODOT for Bridge Inspection Services. There is no charge for these services, which will save the city money. Legislative Action: Councilmember Oberson presented the first reading of this ordinance.

#### **FINANCE & BUDGET COMMITTEE**

**Terry Senger, Chairman; Debbie Pennington, Vice Chairman, Chad Oberson, Member**

Councilmember Terry Senger, seconded by Councilmember Chad Oberson moved to read the following three (3) ordinances by title only. Motion Carried 7-0.

Ordinance to authorize the City Manager to enter into a grant agreement with Partners In Prime, in order to provide ARK Transportation services to residents of Fairfield and to provide funds for operations.

Background: City Manager Pizzano recommended the grant agreement with Partners in Prime, which was approved during the 2014 budget process last year. Legislative Action: Councilmember Senger presented the first reading of this ordinance.

Councilmember Terry Senger, seconded by Councilmember Chad Oberson moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Terry Senger, seconded by Councilmember Bill Woeste moved to adopt. Motion Carried 7-0. ORDINANCE NO. 13-14. APPROVED 7-0.

Ordinance to reconcile accounts.

Background: City Manager Pizzano recommended an ordinance to reconcile accounts. Due to the harsh winter, the Public Works Department has exceeded their budget for road salt and needs additional funds to reconcile their accounts. Legislative Action: Councilmember Senger presented the first reading of this ordinance.

Councilmember Terry Senger, seconded by Councilmember Adam Jones moved to suspend the rules requiring three (3) readings of this ordinance. Motion Carried 7-0. Councilmember Terry Senger, seconded by Councilmember Marty Judd moved to adopt . Motion Carried 7-0. ORDINANCE NO. 14-14. APPROVED 7-0.

Non-Contractual Appropriations - \$3,000 Fairfield City School District Canine Program; \$43,882 for 2015 Chevrolet Silverado 2500 4x4 for Fire Department; \$37,398 for 2014 Ford Interceptor Utility Vehicle for Police Department.

Background: City Manager Pizzano recommended non-contractual appropriations for the Fairfield City Schools Canine Program and two vehicle purchases. Legislative Action: Councilmember Senger presented the first reading of this ordinance.

Councilmember Terry Senger, seconded by Councilmember Debbie Pennington moved to suspend the rules requiring three readings of this ordinance. Motion Carried 7-0. Councilmember Jones commended the city for their support of the canine program in the city schools. Councilmember Terry Senger,

seconded by Councilmember Chad Oberson moved to adopt . Motion Carried 7-0. ORDINANCE NO. 15-14. APPROVED 7-0.

**Meeting Schedule**

Clerk Wilson read the following meeting schedule:

- Monday, March 10 Council-Manager Briefing, 6:00 p.m.; Regular Meeting, 7:00 p.m.
- Monday, March 24 Council-Manager Briefing, 5:30 p.m.; Regular Meeting, 7:00 p.m.
- Monday, April 14 Regular Meeting, 7:00 p.m.

**Executive Session of Council (if needed)**

Council adjourned to Executive Session at 8:55 PM.

**Adjournment**

The Regular Meeting of Council adjourned at 9:15 PM.

ATTEST:

\_\_\_\_\_  
Clerk of Council  
Date Approved \_\_\_\_\_

\_\_\_\_\_  
Mayor's Approval

# Design Construction and Materials Manual

February 24, 2014



# Overview

- The construction handbook provides details, standards and specifications for public and private infrastructure.

## THE OBJECTIVE:

- Review/update using industry best practices.
- Meant to improve the infrastructure life span while balancing the capital costs associated with the proposed standards.



# Construction Manual content

- Five chapters
  - Chapter 100 - Introduction, Inspection and As-builts
  - Chapter 200 – Storm Drainage
  - Chapter 300 – Roadway
  - Chapter 400 – Water Supply
  - Chapter 500 - Wastewater

# Chapter 200

## Storm water management

- Many political subdivisions within Ohio Fairfield's size or greater, are following or have issued, these storm water standards.
- Requirements from Ohio EPA to restrain water pollution from parking lots, streets and development sites greater than 1 acre are now mandated.



# Storm water management cont.

- The City of Fairfield has been approved by the State of Ohio EPA for a General storm water discharge permit since 2003.
- The cycle for past permit ran from 2009-2013  
As part of the renewal process, we are submitting for the next cycle 2014-2018.
  - Requires a Storm Water pollution Prevention Plan (SWP<sub>3</sub>)
    - Mainly review the **qualitative** nature of storm water. Requires more drainage maintenance standards and requirements.
    - Quantitative locally handled after flood 1979.

# Storm water management cont.

- Section 200 of the Construction manual modifications & Storm water management plan dovetail with the OEPA mandates. Added language includes:
  - Qualitative Control – dumpster areas & vehicle fueling. 201.06
  - Compliance with OEPA standards for activities disturbing greater than one acre.201.06
  - Abatement of storm water issues. Remedies for non-compliance.201.09
  - New basins constructed after this ordinance takes effect must have clearer platting language regarding ownership/maintenance. 201.11

# Chapter 300 Roadways

- Modify commercial and industrial driveways (only within the right-of-way) from 7 inch concrete to 9 inch concrete.

304.00

- Many new standard drawings have been added to assist contractors how to correctly replace, trench, back fill and construct various modifications within the roadway and or right-of-way.



# Chapter 400 Water Supply

- Water line material upgraded from class 53 standard to class 55 standard Thickness standard. Increased costs associated with this change: 8" +/- \$5-6.00 a foot; 10" +/- \$9-10.00 a foot.
- Requirement for polyethylene wrap which the City is already installing on public contracts. 401.06



# Water supply cont.

- Storz universal fire connection standard on all hydrants.403.0



- Fire hydrant spacing more definitive by land use and spacing benefit given for sprinkled buildings. 403.02

# Water supply cont.

- Set a standard for water line/meter design for private commercial/industrial property.
  - For a proposed building 300 feet or greater from the water main - a fire line meter vault is required. 403.04
  - For a proposed building less than 300 feet – vault or inside meter can be installed (customer choice). But materials (meeting these standards) are specified before meter. Valves are required to separate public and private maintenance responsibilities. 403.05

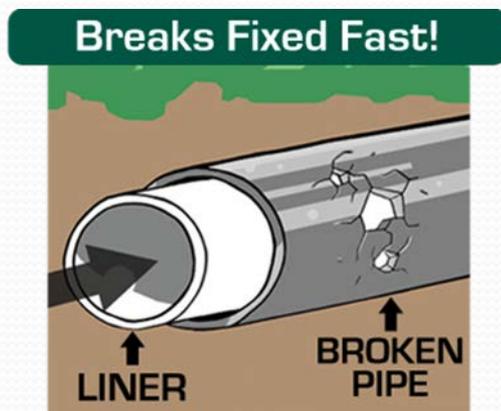


# Water supply cont.

- Water meters
  - Change of philosophy from placement of water meters inside structures to the placement of water meters outside homes, stores etc. 404.06
  - New provisions for servicing 404.11; Change outs 404.12; Protection 404.13; Multi tenant buildings – specification of manifolds/valves etc. for individual turn offs 404.15.

# Chapter 500 Wastewater

- Create a new standard for private sewer lateral relining. Homeowners and contractors now have a minimum City standard to follow. 508.10
- Removal of preferred truss pipe standard. Updated all pipe types to meet manufacturers new standards 509.0.



# Chapter 500 continued



- Manhole construction standards/inspection tightened up with measures to further prevent inflow and infiltration 510/511. Additional costs: +/- \$1000 for an 8' deep manhole.

- Vacuum testing standards for Manholes created 515.
- Standard for air testing sanitary sewer mains was replaced with Butler County standard 519.



# Public Outreach & Next Steps

- 60 day public review process from development community completed in mid-December 2013.
- Manager/Council Briefing 1/27/2014
- First Reading 2/10/2014.
- Planning Commission Wed. Feb 26, 2014.
- City Council readings in March 2014.



# Questions