

MINUTES

REGULAR MEETING OF COUNCIL

JULY 13, 2010

Call to Order

Mayor D'Epifanio called the Regular Meeting to order at 7:00 PM.

Prayer/Pledge of Allegiance

Councilmember Abbott led in prayer followed by the Pledge of Allegiance.

Roll Call

Clerk Johns called the roll of Council. Present members were Councilmember Abbott, Councilmember Judd, Councilmember Snyder, Councilmember Oler, and Councilmember Senger. Councilmember Judd, seconded by Councilmember Snyder moved to excuse Councilmembers Meyers and Rhodus. Motion Carried 5-0.

Agenda Modifications

There were no modifications to the Agenda.

Executive Session Requests

Request for Executive Session was made for pending litigation. Clerk Johns called the roll of Council. Motion Carried 5-0.

Public Hearing(s)

Mayor D'Epifanio opened the public hearing on the Tax Budget for 2011 at 7:02 PM. Clerk Johns read the legal notice for the 2011 Tax Budget as printed in the Journal News. Finance Director Mary Hopton explained that the tax budget is required by Ohio Revised Code for any subdivision that relies on property tax and also levies and income tax. She stated this budget is the first step in the Operating Budget process. She explained these are estimates that are amended throughout the year. Ms. Hopton explained the General Fund and Fire Levy Fund both receive property tax. She stated she has projected no increase in property tax due to the current economic condition and a slight increase expected in Income Tax based upon profit tax from companies. She further stated there is an increase also from the employer base as they add employees throughout 2011. She further commented state local funding is expected to decrease slightly due to the State budget crisis they are experiencing. Ms. Hopton commented expenditures are expected to remain flat. She stated the Fire Levy Fund is expected to receive a slight increase of less than one percent in the revenue and expenditure. The Public Hearing closed at 7:05 PM.

Special Presentations and Citizen Comments

Proclamation Presentation - Community Arts Center Day

Councilmember Snyder presented a proclamation to Community Arts Center Manager Heidi Schiller in recognition of the Community Arts Center Day on Sunday, September 12, 2010. Ms. Schiller explained this event is in conjunction with the Fine Arts Fund and the community based Arts Center Coalition for local Community Arts Centers to come together to put their voices together in a more powerful way. Councilmember Snyder also congratulated Ms. Schiller on her recent awards in conjunction with the Fairfield Footlighters.

Bill Meyers - Hero's Ride

John Prazynski, whose son, Lance Corporal Taylor Prazynski, was killed in Iraq in May of 2005, discussed the sixth annual Hero's Ride, which supports and sustains injured war veterans. He stated it is in memory of LCPL Michael Cifuentes, CW2 Jody Egnor, PFC Timothy Hines, PFC James Miller IV, LCPL Taylor Prazynski, LCPL William D. Spencer and CPL Anthony Vinnedge to honor them for their sacrifice. He invited everyone to attend this year's event on Saturday, August 28th in which a brief ceremony posting of the colors will take place at 12:30 PM followed by a police escorted motorcycle ride. Mr. Prazynski commented to date over \$55,000 has

been collected. He further invited everyone to attend the dinner at 4:30 PM at the Community Arts Center, followed by the Brady Seals concert in Village Green. He thanked the Mayor, Council, Fire Department, Police Department, Parks Department and all the residents for their help.

John Foughty, president of the Community Jesters invited everyone to attend the *Support our Troops Rally* at Cornerstone Plaza on Saturday, July 31, 2010 at 10:30 AM.

Donna Ervin, Twelve Thirty Optical, 1117 Magie Avenue, discussed continuing problems she has experienced with the bar next to her business. She further asked for an explanation of Ordinance 12-10, relating to parking. Mr. Clemmons explained the ordinance was written to prevent longer term parking and asked if you do not have exclusive control of the parking, you are not able to utilize the ordinance. Mr. Clemmons explained that property rights are determined by the property owners and their tenants. Mr. Clemmons stated he and the Police Chief could meet with her to look further into her problems. Mr. Clemmons further explained the ordinance. Chief Dickey stated the particular ordinance that she is referring to does not apply to this situation, it is for an abandoned vehicle on a property that has been there for 12 hours in violation to the posting. Chief Dickey explained she has posted a private parking zone in front of her store to claim spaces, but he has yet to find an ordinance to allow the police department to enforce a privately parked sign. He further commented the Police Department does not enforce parking regulations other than fire lane and handicap on private property. Mr. Clemmons stated there is an Ohio statute that allows individuals to create private tow away zones. Councilmember Oler stated he would like to meet with Ms. Ervin, the Police Chief and the Law Director. Councilmember Oler suggested Ms. Ervin contact the Animal Control Officer Chuck Geurin regarding the issue of a dog being tied to a car. Ms. Ervin commented things are worse since she opposed the beer garden for the bar. Councilmember Snyder commented her being against it or for it is just one part of a larger process that goes before elected officials to decide. Mr. Snyder further commented no private citizen is involved with the ultimate decision, it is through the Board of Zoning Appeals and is based upon the evidence.

Doug Eaton, 6036 Happy Valley Court, expressed his views against the letter sent by Council and the Mayor's speech from the last meeting regarding illegal immigration. He commented by supporting the desires of Combs and Jones along with the remarks made will result in our community being labeled as racist and if our community gets labeled as racist it will lead to our Police Department being unjustly accused of racial profiling. Mr. Eaton discussed contrasting information for the various statistics and comments regarding immigrants presented at the last meeting. He asked that another letter stating that we will not support any ballot issues relating to immigration. He discussed we need comprehensive immigration reform, not just border controls and harassment of people who look suspicious. He invited everyone to view a film at the Miami Student Center on High Street in Hamilton tomorrow night at 7:00 PM that documents the events a few years ago in Prince William County, Virginia. Mayor D'Epifanio stated he is not a racist. He explained the letter said they support Sheriff Jones and Courtney Combs and did not say anything about Arizona. Mr. Eaton discussed that we do need to tighten our borders and have people do things legally; however, he commented the problem cannot be solved through border control and pulling people over because they look suspicious, the problem needs fixed, but it is a federal problem, not a state or local problem. Mr. Eaton asked that a letter be sent in support of Sheriff Jones and Mr. Combs, but a ballot issue is not supported. Mayor D'Epifanio commented on the phone calls and emails he received, which were 87% in support of what they are doing. Councilmember Oler commented we realize there are a lot of good people who made this Country what it is, but the key is, they came over went to Ellis Island were checked and welcomed. Councilmember Oler commented what we have now is people coming across the border, good people, but there are a lot of bad people, MS-13 is an example, the most notorious gang in the Country right now is a Mexican gang. He commented the problem we have is that we need to know who is coming into our country because we don't want the criminals. Councilmember Oler discussed we sit here in Ohio talking about what is wrong, what is not wrong. He briefly discussed the problems they are having in the border states. He commented if it is a violation of the law it is illegal and he disagrees that the Federal Government is not doing its job. He commented we have the right to protect ourselves, Arizonans have the right to protect themselves. He stated he agrees that it cannot be discriminatory. He discussed an editorial from a defense attorney in that area that explained the law and is very fair how it is set up. Mr. Eaton discussed the potential problems with racial profiling. He commented he agreed this is a problem and we need to fix it, but we need to fix it at the federal level. Councilmember Oler briefly discussed that every other country is checking to see who is coming into their country, but we are getting blamed because we have concern for our citizens. Councilmember Snyder commented on the individuals that encourage people to come, part of that encouragement comes from those that are implying that there will be some amnesty down the road for citizenship and has been a draw as much as employers. He discussed the language and illegal alien is the actual legal term that is in the legislation. He further commented the website for immigration and customs enforcement organization, a federal agency, you see no reference to undocumented workers or immigrants, the term that is used is illegal alien. Mr. Eaton briefly discussed that he chooses to use the term undocumented immigrant based on his religious beliefs. Councilmember Snyder briefly discussed comprehensive reform that was attempted in 1986 and one of the components was border security and that has never been implemented, so we are not doing this first we are taking care of unfinished business from 1986. Councilmember Snyder stated our support is for enforcing the law.

Approval of Minutes

- Regular Meeting of June 14, 2010

The minutes of the Regular Meeting of June 14, 2010 were approved as written.

Mayor/Council Reports

Councilmember Oler thanked Chief Dickey and the Police Department for arranging and hosting the annual meeting of the Crimestoppers. He further congratulated the team of officers that solved the double homicides. Mr. Oler asked for a status update of the dog park. Mr. Bell commented this project will go out to bid on the project along the river July 30, with bids opened on August 16th. Mr. Bell explained part of the project is to move the earth that they are using over to the other site and the dog piece will move on from there. He estimated it will be complete in Spring or Summer of next year.

Councilmember Abbott thanked Ms. Hopton for her presentation and all her great work.

Mayor D'Epifanio also congratulated Chief Dickey and the Police Department for their diligence with this homicide. He passed along compliments from Worthington, Ohio Fire Department recognizing Fire Chief Bennett. He read a letter from a Fairfield resident in appreciation and recognition of assistance she received from Randy McCready and Mike Susanek of the Fire Department.

Councilmember Senger offered his thanks to Dave Crouch and everyone at Public Utilities for their work with recent main breaks, particularly at Nilles and Route 4

Councilmember Judd gave a brief update on the Bypass 4 Widening Project, which will begin Monday, July 19th.

Councilmember Snyder commented on the great performance on Sunday night by the Hamilton Fairfield Symphony Orchestra. He further commented on the annual Summer Music Games performance. He congratulated Wake Nation for setting a Guinness World Record for team wakeboarding.

Mayor D'Epifanio offered further comments on the Summer Music Games including the various groups involved and the involvement of various school and city departments to bring this large venue to the City.

OLD BUSINESS

DEVELOPMENT SERVICES COMMITTEE

Mitch Rhodus, Chairman; Mike Snyder, Vice Chairman; Tim Meyers, Member

Ordinance to authorize the City Manager to enter into an Occupancy Agreement with Bible Baptist Church to encroach on part lot 164 owned by the City of Fairfield, Ohio.

Councilmember Snyder presented the third reading of this ordinance.

Councilmember Snyder, seconded by Councilmember Abbott moved to Adopt. Motion Carried 5-0.

ORDINANCE NO. 64-10 ADOPTED 5-0.

NEW BUSINESS

COMMUNITY AND PUBLIC RELATIONS COMMITTEE

Mike Snyder, Chairman; Tim Abbott, Vice Chairman; Terry Senger, Member

Simple Motion: Motion appointing Paul Daeger to fill a vacant position on the Cultural Arts Advisory Commission with a term expiring March 31, 2013.

Councilmember Snyder, seconded by Councilmember Oler moved to appoint Paul Daeger to fill the vacant position on the Cultural Arts Advisory Commission with a term expiring March 31, 2013. Motion Carried 5-0. SIMPLE MOTION 11-10 approved 5-0.

Councilmember Snyder, seconded by Councilmember Senger moved to Read two (2) Ordinances by title only. Motion Carried 5-0.

Ordinance providing for the submission to the Electors of the City of Fairfield, Ohio of a proposed amendment to the Charter of said City at a Special Election to be held and conducted on Tuesday, November 2, 2010 to amend subsection 8.04(B)(10) of the Charter.

Law Director John Clemmons explained this Charter amendment from the Charter Review Commission is a minor change in the Civil Service unclassified category, which currently in Subsection 8.04 (B)(10), Secretary to the Mayor, which has not traditionally been filled, the Mayor for the most part receives secretarial support through the Clerk of Council's office, therefore, this ordinance will remove that position and provide exemption to the Director of Public Works and Director of Public Utilities and those individuals often time carry a significant role in labor negotiations and other administrative matters that will require the confidentiality of their support staff.

Councilmember Snyder presented the first reading of an ordinance providing for the submission to the electors of the City of Fairfield, Ohio of a proposed amendment to the Charter of said City at a special election to be held and conducted on Tuesday, November 2, 2010 to amend subsection 8.04 (B)(10) of the Charter to include secretaries to the Directors of Public Works and Utilities in the unclassified Civil Service and exclude the Secretary to the Mayor from the unclassified Civil Service. Ordinance approved for first reading only.

Ordinance providing for the submission to the Electors of the City of Fairfield, Ohio of a proposed amendment to the Charter of said City at a Special Election to be held and conducted on Tuesday, November 2, 2010 to clarify the limitation on election to consecutive terms as the Mayor or member of Council.

Law Director John Clemmons explained this ordinance relates to clarification of Section 11.01 of the Charter, which has to do with term limits. Mr. Clemmons explained the basic limitation is that you cannot be elected to more than two consecutive terms of Council and the Mayor. He explained the ordinance says if you are elected to another term or office during your previous election then that is considered two consecutive terms of office and the limitation will apply in that case. Mr. Clemmons explained a second scenario would be technically if you were appointed during a period in the second half of your term to a different office and you served for the unexpired term, that would be beyond your first elected term and the argument could be made that it is not a consecutive election because there was an appointment in the middle. He stated the feeling of the Charter Review Commission was in that circumstance you should be permitted to run for one more term, but that would be the end. He explained that scenario is addressed. He stated the last one has to do with appointments during your second term. He explained if you were appointed to complete a term during your second term, potentially that term could end beyond your second elected term and the argument could have been made that was a break in service because it is beyond the elected term. He discussed this ordinance states if you are in your second elected term you can only be appointed to serve until the end of your second elected term, not for the end of the unexpired term. Mr. Clemmons stated these are very unlikely scenarios, but the Charter Review felt this might be a good time to clarify this for the future. Mr. Clemmons stated what is not addressed, and what the Charter Review Commission decided not to address because they didn't see it as a problem, is if the appointment comes first and you serve the rest of the unexpired term by appointment, they still felt it was appropriate to be elected two full terms after that. Councilmember Senger commented he would like to review this further and thinks something more simple with numbers in there would be easier to understand. Mr. Clemmons clarified that the limitation is written in number of times you can be elected, so if you stay with that scenario that is when it becomes a little longer. Mr. Clemmons further explained if you say you can't serve any more than either eight years or ten years no matter what happens, it would be simpler, but it doesn't really fit what we already have. Councilmember Snyder presented the first reading of an Ordinance providing for the submission to the electors of the City of Fairfield, Ohio for a proposed amendment to the Charter of said City at a special election to be held and conducted on Tuesday, November 2, 2010 to clarify the limitation on election to consecutive terms as the Mayor or member of Council to include election to any other term or office before the expiration of a term to which the person was previously elected, to limit election to only one additional term when a person is appointed to another office or term during the first of possible consecutive elected terms and to limit appointments to vacancies after election to consecutive terms of office as Mayor or member of Council. This Ordinance was approved for first reading only. Council recognized and thanked Charter Review Commission members Jerry Keller and Adam Jones in attendance at the Council meeting tonight.

PUBLIC SAFETY COMMITTEE

Mike Oler, Chairman; Marty Judd, Vice Chairman; Mitch Rhodus, Member

Simple Motion: Motion requesting that no hearing be held on the liquor permit application in the name of Speedway Superamerica LLC DBA Speedway 5010, 5161 Dixie Hwy, Fairfield, Ohio 45014 (Permit Class: C1 & C2).

Councilmember Oler , seconded by Councilmember Senger moved to that no hearing be held on the liquor permit application in the name of Speedway Superamerica LLC DBA Speedway 5010, 5161 Dixie Hwy, Fairfield, Ohio 45014 (Permit Class: C1 & C2). Motion Carried 5-0. SIMPLE MOTION 12-10 APPROVED 5-0.

Ordinance to authorize the City Manager to enter into a contract with Michigan Police Equipment Company for the purchase of patrol rifles and related equipment for each police vehicle.

Councilmember Oler, seconded by Councilmember Senger moved to Read the following Ordinance by title only. Motion Carried 5-0. Acting City Manager Dennis Stuckey recommended a contract with Michigan Police Equipment Company for the purchase of patrol rifles and related equipment for each police vehicle. Councilmember Oler presented the first reading of this Ordinance. He explained the need for an emergency and suspension of the rules for the well being and safety of safety services and the community. Councilmember Oler, seconded by Councilmember Abbott moved to Suspend the rules requiring three readings of this Ordinance. Motion Carried 5-0. Councilmember Oler, seconded by Councilmember Abbott moved to Adopt. Motion Carried 5-0. Councilmember Senger asked if the amount of the grant is the entire amount. Police Chief Dickey explained no, that the entire amount is \$90,000 and they will be coming back with some additional equipment such as gun mounts and ammunition. Chief Dickey further discussed where the rifles will be mounted in the police vehicles and that the shot guns will be reallocated into the trunks and convert them to bean bag shot guns, which are less lethal. ORDINANCE 65-10 ADOPTED AS AN EMERGENCY 5-0.

DEVELOPMENT SERVICES COMMITTEE

Mitch Rhodus, Chairman; Mike Snyder, Vice Chairman; Tim Abbott, Member

Resolution to authorize the City Manager to execute the Final Legislative Agreement with the State of Ohio Department of Transportation (ODOT) for the North Route 4 Landscaping Project and declaring an emergency.

Acting City Manager Stuckey recommended a Final Legislative Agreement with ODOT for the North Route 4 Landscaping Project. He commented this involves landscaping along Route 4 North of Symmes to the Corporation Line and is being funded 80% by a grant. Councilmember Snyder presented the first reading of this ordinance. Councilmember Snyder, seconded by Councilmember Abbott moved to Read the following Resolution by title only. Motion Carried 5-0. Councilmember Snyder, seconded by Councilmember Senger moved to Suspend the rules requiring three readings of this Resolution. Motion Carried 5-0. Councilmember Snyder, seconded by Councilmember Senger moved to Adopt. Motion Carried 5-0. RESOLUTION 5-10 ADOPTED 5-0.

PUBLIC WORKS COMMITTEE

Marty Judd, Chairman; Mike Oler, Vice Chairman; Tim Abbott, Member

Councilmember Judd, seconded by Councilmember Oler moved to Read the following three (3) ordinances by title only. Motion Carried 5-0.

Ordinance to authorize the City Manager to enter into an agreement with ODOT for the Exit 39 - South Gilmore/Winton Road Improvements referred to by ODOT as - HAM/BUT CR239 - 9.49 (PID #83469) and declaring an emergency.

Acting City Manager Stuckey recommended an agreement with ODOT for the Exit 39- South Gilmore/Winton Road Improvements. Mr. Stuckey briefly overviewed the schedule for this project. Councilmember Judd presented the first reading of this Ordinance. Councilmember Judd, seconded by Councilmember Abbott moved to Suspend the rules requiring three readings of the Ordinance. Motion Carried 5-0. Councilmember Judd, seconded by Councilmember Oler moved to Adopt. Motion Carried 5-0. ORDINANCE 66-10 ADOPTED 5-0.

Ordinance to authorize the City Manager to enter into a one (1) year contract with A & A Safety for the 2010 Application of Roadway Pavement Markings and declaring an emergency.

Acting City Manager Stuckey recommended a contract with A & A Safety for the Roadway Pavement Markings for 2010. Councilmember Judd presented the first reading of this Ordinance. Councilmember Judd, seconded by Councilmember Oler moved to Suspend the rules requiring three readings of the Ordinance. Motion Carried 5-0. Councilmember Judd, seconded by Councilmember Oler moved to Adopt. Motion Carried 5-0. ORDINANCE 67-10 ADOPTED 5-0.

Ordinance to authorize the City Manager to enter into a contract with Queen City Mechanicals, Inc. to replace the existing sanitary sewer lateral at the City's Municipal Building.

Acting City Manager Stuckey recommended a contract with Queen City Mechanicals, Inc. for the replacement of the sanitary sewer lateral at the City's Municipal Building. Councilmember Judd presented the first reading of this Ordinance. Councilmember Judd, seconded by Councilmember Abbott moved to Suspend the rules requiring three readings of the Ordinance. Motion Failed -. Motion Failed 4-1, Councilmember Senger dissenting. Law Director Clemmons stated the rules require five votes to suspend the rules. Ordinance approved for first reading only.

PUBLIC UTILITIES COMMITTEE

Terry Senger, Chairman; Tim Meyers, Vice Chairman; Marty Judd, Member

Councilmember Senger, seconded by Councilmember Snyder moved to Read the following Ordinance by title only. Motion Carried 5-0.

Ordinance to authorize the City Manager to enter into a contract with O'Brien & Gere Engineers for engineering services associated with water system modeling activities for the Water Division and declaring an emergency.

Acting City Manager Stuckey recommended a contract with O'Brien & Gere Engineers for water system modeling activities. Councilmember Senger presented the first reading of this Ordinance. Public Utilities Director Dave Crouch explained this particular project, there is a potential for a rate study at the end of the year, they are at a point where they are evaluating critical water infrastructure in the distribution system. He further explained having this information available towards the end of the year at about the same time the rate study will wrap up will be valuable for him and the Finance Director when they put together the five year CIP budget at the beginning of the year. Councilmember Senger, seconded by Councilmember Snyder moved to Suspend the rules requiring three readings of the Ordinance. Motion Carried 5-0. Councilmember Senger, seconded by Councilmember Snyder moved to Adopt. Motion Carried 5-0. ORDINANCE 68-10 ADOPTED 5-0.

FINANCE & BUDGET COMMITTEE

Tim Abbott, Chairman; Terry Senger, Vice Chairman; Michael Oler, Member

Councilmember Abbott, seconded by Councilmember Senger moved to Read the following three (3) Ordinances by title only. Motion Carried 5-0.

Resolution adopting the tax budget of the City of Fairfield, Ohio for the fiscal year beginning January 1, 2011 and submitting same to the Butler County Auditor and declaring an emergency.

Acting City Manager Stuckey recommended a Resolution approving the tax budget as described during the public hearing. Councilmember Abbott presented the first reading of this Ordinance. Councilmember Abbott, seconded by Councilmember Senger moved to Suspend the rules requiring three readings of this Resolution. Motion Carried 5-0. Councilmember Abbott, seconded by Councilmember Senger moved to Adopt. Motion Carried 5-0. RESOLUTION NO. 6-10 ADOPTED 5-0.

Appropriation Ordinance (Non-contractual Items) - \$23,417 for one (1) Ford Explorer XLT V6 4x4; \$5,584 for Park Ranger vehicle equipment; \$5,000 for electrical work at Raw Water Well #8; \$13,216 for construction of new Well House for well #8; \$30,000 for Fairfield Chamber of Commerce 2010 Business District Program (under existing contract); and \$60,000 Exit 39 South Gilmore/Winton Road Improvements - Right of Way Acquisition.

Acting City Manager Dennis Stuckey recommended the following non-contractual items: \$23,417 for a Ford Explorer to replace the current Park Ranger unit; \$5,584 for additional equipment for that vehicle; \$5,000 for electrical work at Raw Water Well #8; \$13,216 for construction of new Well House for well #8; \$30,000 for Fairfield Chamber of Commerce 2010 Business District Program (under existing contract); and \$60,000 Exit 39 South Gilmore/Winton Road Improvements - Right of Way Acquisition, noting no individual one will exceed the \$25,000 limit for contract. Councilmember Abbott presented the first reading of this Ordinance. Councilmember Abbott, seconded by Councilmember Oler moved to Suspend the rules requiring three readings of this Ordinance. Motion Carried 5-0. Councilmember Abbott, seconded by Councilmember Oler moved to Adopt. Motion Carried 5-0. ORDINANCE NO. 70-10 ADOPTED 5-0.

Appropriation Ordinance (Contractual Items): \$70,320 for patrol rifles and related equipment; \$38,662 for North Route 4 Landscaping Project; \$90,000 for "2010 Application of Roadway Pavement Markings"; \$28,000 for Municipal Building sanitary sewer later replacement; and \$37,270 for engineering services for water system modeling activities - Water Division.

Acting City Manager Stuckey recommended the following contractual items: \$70,320 for patrol rifles and related equipment; \$38,662 for North Route 4 Landscaping Project; \$90,000 for "2010 Application of Roadway Pavement Markings"; \$28,000 for Municipal Building sanitary sewer later replacement; and \$37,270 for engineering services for water system modeling activities - Water Division. Councilmember Abbott presented the first reading of this Ordinance. Councilmember Abbott, seconded by Councilmember Senger moved to Suspend the rules requiring three readings of this Ordinance. Motion Carried 5-0. Councilmember Abbott, seconded by Councilmember Senger moved to Adopt. Motion Carried 5-0. ORDINANCE NO. 70-10 ADOPTED 5-0.

Meeting Schedule

Clerk Johns read the following meeting notices:

Monday, August 9 Council-Manager Briefing, 6 p.m.; Regular Meeting, 7 p.m.
Monday, September 13 Council-Manager Briefing, 6 p.m.; Regular Meeting, 7 p.m.
Monday, September 27 Council-Manager Briefing, 6 p.m.; Regular Meeting, 7 p.m.

Executive Session of Council (if needed)

Council adjourned to Executive Session to discuss pending litigation at 8:50 PM.

Adjournment

The Regular Meeting adjourned at 9:30 PM.

ATTEST:

Clerk of Council

Mayor's Approval

Date Approved _____