

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, DECEMBER 8, 2009

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, December 8, 2009 at the Fairfield Community Arts Center. Chair Carol Oler called the meeting to order at 5:30 PM. Board members in attendance were: Carol Oler, Bob Myron, Doug Meece, Bob Breen, Don Hassler, Tim Meyers and Dick Wood. Staff members present were: Jim Bell, Parks & Recreation Director; Bob Schappacher, Parks Facilities Manager; Heidi Schiller, Community Arts Center Manager; Cindi Lewellyn, Recreation Manager; Ben Strickler, Parks Events Manager; and Cyndi Kreke, Secretary.

Audience members in attendance were: Dave Padgett (President) and Bill Lange (Board Member) from the Fairfield Youth Baseball Association.

COMMENTS FROM THE AUDIENCE:

Dave Padgett, President of the FYBA, addressed the Board with a summary of FYBA's 2009 Operations. He reviewed with the Board the improvements made in 2009 and the costs involved with said improvements. Mr. Padgett distributed a "Five Years Projections/Projects" sheet to the Board. Mr. Padgett was questioned regarding the concessions operations and its lack of revenue production; Mr. Padgett informed the Board that the concession/field maintenance contract with Mr. Wilsey will expire in 2010. He asked the Board for suggestions as what to include in the concessions contract when it is re-bid following the 2010 season. Jim Bell stated that he had provided the past FYBA President with a copy of the Department's Concessions RFP. Mr. Padgett was unable to tell the Board the revenues which were produced by the Concessionaire. Boardmembers Doug Meece and Bob Myron inquired as to when the FYBA meetings were held and if they would be able to attend. Mr. Meece and Mr. Myron expressed to Mr. Padgett an interest in attending random meetings to help reinforce the lines of communication between the Parks Board and the FYBA.

MINUTES FROM THE PREVIOUS MEETING:

A motion was made and seconded to approve the minutes from the November 10, 2009 meeting. The November 2009 minutes were approved as presented.

REPORT FROM THE DIRECTOR:

Operations Reports: Jim Bell reviewed the October 2009 operations reports for revenues, expenses, and participation/programming numbers from the Golf Courses, Community Arts Center and the Recreation programs (attached).

2010-2014 CIP (Summary of Projects): Jim Bell reviewed the 2009 CIP projects with the Board (attached) and examined the 2010 CIP projects which the Board had proposed. The projects would be presented to City Council during the 2010-2014 CIP hearings.

REPORTS OF AD HOC COMMITTEES:

City Council Update: Tim Meyers informed the Board that the City Council's 2010 Operations Budget meetings are finalizing. Tim stated that the City has done a fine job of dealing with the economic slow down.

Tim also stated that City Council accepted the Comprehensive Plan, which included a chapter on Sustainability at the last City Council meeting.

Planning Commission Update: Mr. Hassler reported that the Planning Commission had turned down the zoning change request by the Rolling Hills Swim Club for a subdivision project on a portion of its property; and subsequently the project was rejected by City Council. He also reported that the Planning Commission was reviewing a project on Patterson Boulevard for Senior Housing.

Environmental Commission Update: Bob Breen reported that they had a quorum for the last meeting. The meeting was spent working on goals and objectives for the upcoming year. The vacant positions on the Commission still remain open. Jim Bell reported that the vacant positions would be advertised by the Clerk of Council along with the other Boards and Commission vacancies in the spring,

Cultural Arts Advisory Commission Update: Heidi Schiller, Community Arts Center Manager, spoke on behalf of Bob Myron. She informed the Board of the 2010 performances and the upcoming gallery exhibits.

OLD BUSINESS: None

NEW BUSINESS:

Don Hassler questioned the use of extra chairs in the theatre for the performances during the Holly Days' dance recital. Mr. Hassler was informed by Jim Bell that Staff had already reviewed the incident and is looking into solutions to improving our major events and how they operate.

EXECUTIVE SESSION: None

The Parks and Recreation Board meeting adjourned at 6:46 PM. The next monthly meeting of the Board is scheduled to be held at 5:30 PM on January 12, 2010 at the Community Arts Center.

Cyndi A Kreke
Secretary