

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

DECEMBER 15, 2015

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, December 15, 2015, at the Fairfield Community Arts Center. Chair Doug Meece called the meeting to order at 6:00 PM. Board Members in attendance were: Craig Keller, Doug Meece, Bob Myron, Debbie Pennington and Billy Smith. Board Member Dean Bruewer was excused from the meeting. Staff members in attendance were James Bell, Parks and Recreation Director; Robert Schappacher, Facilities/Operations Manager; Heidi Schiller, Arts/Programs Manager; Brad Williams, Operations Coordinator; and Cyndi Kreke, Secretary.

COMMENTS FROM THE AUDIENCE: None.

MINUTES FROM THE PREVIOUS MEETING: The November 2015 meeting minutes were approved as written.

REPORT FROM THE DIRECTOR:

Harbin Park Renovation Project: Jim Bell reported that the contracts with Brandstetter Carroll, Inc., are in the process of being signed and the City team and the B/C team were scheduled to meet on December 16th to begin strategizing the timeline for the project. Mr. Bell stated that B/C would begin an on-line public input strategy, similar to the methods used by the Eppley Institute/Indiana University during the master plan process. Information will be forwarded to the public on how to access the on-line surveys via the City's social media outlets and the traditional press releases. Mr. Bell will update the Board at the January meeting.

January Parks and Recreation Board Meeting: Jim Bell reminded the Board that the January meeting was typically the longest meeting of the year due to the several Board reviews of CAPRA related documents, Strategic Plan review, Rules/Regulations review, and Fee/Charges review. Mr. Bell stated that staff review of the documents would be completed by January 8th; with information forwarded to the Board the week of January 11th. The Parks and Recreation Board meeting is Tuesday, January 19th.

REPORTS OF AD HOC COMMITTEES:

City Council Update: Debbie Pennington reported that at the last City Council meeting, city council had approved the 2016 operating budget, had a swearing-in ceremony for two new Police officers, and had held the Nuxhall Fields/Groh Easement agreements for third reading. Mrs. Pennington also announced the Library's Holiday movie marathon on December 23rd.

Planning Commission Update: Bob Myron reported that at the last Planning Commission meeting, the commission approved several sign permits and plat at Olde Winton subdivision. Mr. Myron was questioned on the status of the proposed Burger King at Cincinnati Mill's out lot; Mr. Myron stated the project was in the permitting phase.

Environmental Commission Update: No report, December meeting cancelled.

Cultural Arts Advisory Commission Update: Craig Keller reported that Ben Strickler had updated the CAAC on the 2015-2016 arts season, the 2015 Light Up Fairfield event and the City's new social media platform.

Golf Course Ad Hoc Committee: Doug Meece reported that the committee was in the process of updating the 5 year Recreation Facilities Business Plan. Mr. Meece also reported on the golf maintenance building renovations, the phase 3 irrigation project and that the December weather was being favorable for the fall play.

OLD BUSINESS: None

NEW BUSINESS:

Parks and Recreation Board Vacancies: The Board discussed the upcoming vacancies and/or new appointments to the Board, due to Craig Keller's 2nd Ward seat being vacated due to Mr. Keller's election to City Council and two seats up for appointment/re-appointment (1st Ward and 4th Ward). Bob Myron indicated that he would be re-applying for his 1st Ward seat. Notices of all the Board/Commission vacancies have been posted and City Council will appoint prior to the March 31st deadline. Jim Bell stated that he thought the Board could continue to function effectively until City Council makes its traditional appointments in late March, rather than have temporary appointments for three months.

COMMENTS FROM THE AUDIENCE: None

EXECUTIVE SESSION: None

The meeting was adjourned at 6:14 PM. The next regular meeting of the Board is scheduled to be held on Tuesday, January 19, 2015, at 6:00 PM, at the Fairfield Community Arts Center.

Cyndi A. Kreke,
Secretary