

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, DECEMBER 6, 2011

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, December 6, 2011 at the Fairfield Community Arts Center. Chair Doug Meece called the meeting to order at 5:32 PM. Board Members in attendance were: Bob Breen, Dr. Stanley Goodman, Donald Hassler, Doug Meece, Bob Myron, and Terry Senger. Board Member Richard Wood was excused. Staff members present were: Ben Strickler, Parks Events Manager; Heidi Schiller, Community Arts Center Manager; Bob Schappacher, Parks/Facilities Manager; Cindi Lewellyn, Recreation Manager and Cyndi Kreke, Secretary. John Clemmons, City Law Director, was also in attendance. Jim Bell, Parks and Recreation Director, was not present. Mr. Bell was visiting Broward County, Florida's Parks and Recreation Division as part of a National Recreation and Parks Association's CAPRA accreditation team representative.

COMMENTS FROM THE AUDIENCE: None

MINTUES FROM THE PREVIOUS MEETING: A motion was made and seconded to approve the minutes from the regular Board meeting of November 8, 2011. The minutes were approved as written.

REPORT FROM THE DIRECTOR: (Acting Director Ben Strickler)

Huffman Property Bid Review: Ben Strickler, Acting Director, distributed the list of bids that were received for the Huffman Park Project that were received at the November 21st bid opening. Mr. Strickler reported that staff had reviewed the bids both internally and with the Huffman Trust/Foundation. It was recommended by staff that the Parks and Recreation Board authorize the City Manager to enter into an agreement with the Jeffrey Allen Corporation for the Huffman Park Project. Mr. Strickler informed the Board that the Huffman Trust/Foundation has agreed to donate an additional \$300,000.00 to fund the entire project; as related to the park and outdoor learning center. Resolution 11-08 has been prepared for the Board's approval under new business.

John Clemmons, City Law Director, entered the meeting at 5:37 pm.

E-Z-GO / Lake Erie Golf Cars / PNC Contract: Mr. John Clemmons, City Law Director, reported that Lake Erie Golf Cars have requested that the existing Golf Cart Lease Agreement between the City of Fairfield and the Lake Erie Golf Car Company be restructured in order that PNC Equipment Finance LLC becomes the financing vehicle for the agreement. Mr. Clemmons stated that the City will pay PNC directly the monthly payments agreed upon between Lake Erie and the City of Fairfield. All other rights and obligations remain the same under the existing Golf Cart Lease Agreement between the City of Fairfield and the Lake Erie Golf Car Company. As soon as this resolution is approved and the appropriate documents are signed, Lake Erie will release the new golf carts to the City of Fairfield. Resolution 11-09 has been prepared for the Board's approval under new business.

OLD BUSINESS:

Doug Meece inquired of Mr. Clemmons the impact to the City of Fairfield and the Parks and Recreation Department regarding a situation like “Occupy Cincinnati” and would the Village Green Campus Area Rules and Regulations Ordinance prevent such a situation. Mr. Clemmons stated that the City of Fairfield was duly covered by the City Charter and the Parks and Recreation Site Rules and Regulations in regards to situations like “Occupy Cincinnati”.

Mr. John Clemmons left the meeting at 5:48 PM.

REPORTS OF AD HOC COMMITTEES:

City Council Update: Terry Senger reported that City Council is continuing their 2012 budget discussions. City Council has agreed that its “outside funding grants” program will be limited to a total expenditure of \$35,000.00.

Planning Commission Update: Mr. Hassler reported that the Planning Commission approved a drive thru for LCNB bank on Nilles Road. He also stated that Fairfield Pharmacy has requested permission to locate between Perkins and the LCNB bank.

Mr. Hassler informed the Board that there is a possibility that he will be transferred from the Parks and Recreation Board to the Planning Commission, after the new City Council is seated in 2012, to fill the vacant Second Ward seat. The seat has become vacant due to the election of Jeff Holtegel to City Council. If this occurs, the Parks and Recreation Board will need to appoint a representative to the Board’s seat on the Planning Commission and City Council will need to appoint a Second Ward representative to the Parks and Recreation Board. Mr. Hassler recommended that Bob Myron fill the Board’s Planning Commission seat, if necessary.

Environmental Commission Update: Bob Breen reported that the Environmental Commission did not meet in December. He also stated that the Commission has an additional vacant seat due to the resignation of John Backscheider, due to work commitments.

Cultural Arts Advisory Commission Update: Dr. Goodman reported that the new Assistant City Manager, Mr. Mark Wendling, was a guest at their November meeting. Dr. Goodman stated that the Commission was very grateful that Mr. Wendling took the time to attend and become informed with the duties of the Cultural Arts Advisory Commission.

NEW BUSINESS:

Resolution 11-08: It was moved and seconded that the Board authorized the City Manager to enter into an agreement with Jeffrey Allen Corporation for the Huffman Park Project in accordance with the bids on file in the office of the City Manager. Resolution 11-08 was passed unanimously.

Resolution 11-09: It was moved and seconded that the Board authorized the City Manager to restructure the agreement between the City and E-Z-GO/Lake Erie Golf Cars to include PNC Equipment Finance, LLC as the funding vehicle for the golf cart agreement. Resolution 11-09 was passed unanimously.

EXECUTIVE SESSION: None

The Board adjourned the meeting at 5:57 PM. The next regular monthly meeting of the Board is scheduled to be held on Tuesday, January 10, 2012, at 5:30 PM, at the Community Arts Center.

Cyndi A Kreke
Secretary