

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

TUESDAY, MAY 21, 2013

The monthly meeting of the Fairfield Parks and Recreation Board was conducted on Tuesday, May 21, 2013, at the Fairfield Community Arts Center. Chair Doug Meece called the meeting to order at 5:30 PM. Board Members in attendance were: Bob Breen, Doug Meece, Bob Myron, Terry Senger, Rodney Spencer and Billy Smith. Marty Judd was excused from the meeting. Staff members in attendance were: James Bell, Parks and Recreation Director; Bob Schappacher, Facilities/Operations Manager; Heidi Schiller, Arts/Programs Manager and Cyndi Kreke, Board Secretary.

COMMENTS FROM THE AUDIENCE: None

MINUTES FROM THE PREVIOUS MEETING: The April meeting minutes were approved as presented.

REPORT FROM THE DIRECTOR:

Operations Revenue/Expense Report and Departmental Metrics: Jim Bell reviewed the current operations/expense/metrics reports (attached). Mr. Bell commented that the golf rounds continued to rebound through April 2013, 7,182 rounds, versus the 2012 play of 9,741 rounds due to the mild winter.

Board Re-Organization: Jim Bell distributed to the Board a copy of the Board's by-laws specific to the Board re-organization at their May meeting. The Chair, Vice-Chair, Planning Commission Representative, Secretary, Environmental Commission liaison and Cultural Arts Advisory Commission liaison are to be selected at the May meeting. The Board would discuss this item under new business.

Memorial Day Parade/Remembrance Ceremony: Jim Bell reminded the Board of the Memorial Day Parade and Remembrance Ceremony. The Board inquired if Mr. Bell had heard any comments from City Council regarding the parade parameters recently approved by the Board. Mr. Bell stated that City Council had received a copy of the Board minutes describing the parameters and had also received a copy of the parade entry form with the parameters (political campaigning of any kind is prohibited and only seated elected officials are eligible to participate).

REPORTS OF AD HOC COMMITTEES:

City Council Update: Mr. Terry Senger reported that City Council had recently approved the purchase of two new dump/snow removal trucks and that the Gilmore Road/I-275 Interchange paving was on schedule. Mr. Senger commented that during Council Reports, he had reported on the up-coming summer concert series and the Tree City USA award.

Planning Commission Update: Mr. Bob Myron reported that at the May 8th meeting of the Planning Commission was cancelled. The next Planning Commission meeting is scheduled for May 22nd. Items before the Commission include several signage variances and a requested change in the PUD of Olde Winton Subdivision (single family to multi-family units).

Environmental Commission Update: Mr. Bob Breen reported that the EC has been working with Lakeview Garden Center on the design of the Memorial Grove Park. Bob Schappacher commented that Lakeview Garden Center planned to present the plan to the EC at its June meeting. Mr. Schappacher

and Mr. Breen commented that the EC was considering a request to the Board that the Memorial Grove Park be renamed, although no new name had yet come forward. The EC had also discussed moving the 2014 Earth Day Celebration from April to May, due to the poor attendance and iffy April weather.

Mr. Senger commented that he had been questioned if a gazebo was planned for the Memorial Grove Park. Mr. Bell stated that a shelter house structure was slated for the park, rather than a gazebo due to the flood plain restrictions of a structure impeding water flow. A shelter house type structure would allow the water to flow through the structure, rather than impede. The structure would probably be constructed in 2014, once the final design of the park is completed.

Cultural Arts Advisory Commission Update: Heidi Schiller reported that the April meeting was cancelled due to lack of a quorum. Ms. Schiller commented on the up-coming Fine Arts Fair (June 22) and the 2013 CAAC Friends of the Arts Award (Chaco Credit Union).

OLD BUSINESS:

NEW BUSINESS:

Board Re-Organization: The Board discussed the appointment of the 2013-2014 Chair, Vice Chair, Planning Commission representative, the EC representative, the CAAC representative and the Secretary. It was a consensus of the Board that the following members serve in these capacities:

Doug Meece – Chair
Bob Myron – Vice Chair
Secretary – Cyndi Kreke
Planning Commission Representative – Bob Myron
EC Representative – Rodney Spencer
CAAC Representative – Bob Breen

It was moved and seconded that the Board reorganization be approved as presented. The motion was approved unanimously.

Green Correspondence: Doug Meece commented that the “green correspondence” implemented last month, electronically delivering all the Board’s materials, seemed to be working smoothly. The Board concurred.

Parks Tour: The Board discussed having a Parks tour as part of the July meeting. Mr. Bell and Mr. Schappacher stated that the Department’s recently purchased 15 passenger van should be delivered by the July meeting and would make plans accordingly. The July meeting is scheduled for July 16, 2013.

COMMENTS FROM THE AUDIENCE: None

EXECUTIVE SESSION: None

The Board adjourned the meeting at 6:40 PM. The next regular meeting of the Board is scheduled to be held on Tuesday, June 18, 2013, at 6:00 PM, at the Fairfield Community Arts Center.

Cyndi A. Kreke,
Secretary