

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

OCTOBER 11, 2016

A joint meeting of the Fairfield Parks and Recreation Board and the Fairfield City Council was conducted on Tuesday, October 11, 2016, at the Fairfield Municipal Building. Mayor Steve Miller called the meeting to order at 6:00 PM. Board Members in attendance were: Leslie Besl, Dean Bruewer, Doug Meece, Dennis Miller, Dale Paullus, Debbie Pennington, and Mark Rice. Mayor and Council Members in attendance were: Steve Miller, Bob Myron, Craig Keller, Debbie Pennington, Tim Abbott, Chad Oberson, Mike Snyder and Bill Woeste. Parks staff members in attendance were James Bell, Parks and Recreation Director; Robert Schappacher, Parks/Facilities Manager; Heidi Schiller, Arts/Programs Manager and Bradley Williams, Operations Coordinator. Also in attendance was Pat Hoagland, Brandstetter/Carroll representative.

The purpose of the joint meeting was to present the findings from the public input sessions in regards to the Harbin Park Renovation Project to both the Parks and Recreation Board and the Mayor/City Council. Mark Wendling, City Manager, introduced Pat Hoagland and Mr. Hoagland proceeded with the report (attached). The staff team shared with the officials and public the latest conceptual design; which was a compilation of the ideas presented at the June and September public input sessions and public comments from the MySidewalk website.

The Board and Council questioned if this was the final design and it was stated that this is a conceptual design, a fluid document, and input from the Board and Council is welcomed. Council questioned the costs associated with the design; it was stated that in 2016 dollars, it was approximately \$3.7 M. Council questioned whether this project is in competition with the Marsh Lake Expansion project. Mr. Wendling explained that Harbin Park is a community park whereas Marsh Park is a regional park with opportunities to secure alternate funding sources for construction. The Council/Board thanked Mr. Hoagland for the presentation and City Council proceeded to their next meeting, adjourning the joint meeting at 6:45 PM.

The Parks and Recreation Board remained and continued the Board meeting; Debbie Pennington was excused to attend the City Council meeting.

COMMENTS FROM THE AUDIENCE: None

APPROVAL OF MINUTES: The minutes of the September meeting were approved as presented.

REPORT FROM THE DIRECTOR: No report

REPORT OF OTHER BOARDS & COMMISSIONS / AD HOC COMMITTEES:

City Council Report: No report

Planning Commission: Dale Paullus reported that at the last Planning Commission meeting the Commission had discussed changes to the zoning ordinances; specific to residential storage sheds. The Commission's recommendations were forwarded to City Council.

School Board Report: Mark Price reported that the District was embarking of a self-awareness program for seventh graders to tenth graders, approximately 1,600 students, entitled "Change Point". The program would be a series of seminars, led by adult volunteers. The School District would be in need of 230 adult volunteers to lead the program sessions.

Environmental Commission: Dean Bruewer did not attend the last Environmental Commission meeting and deferred to Bob Schappacher for the report. Mr. Schappacher reported that the Commission reviewed the success of its "pruning seminar" from the September 21st Farmer's Market, was preparing for the fall planting at Creekside Park and collecting information for the City's 2016 Tree City USA re-certification application (due December 2nd).

Cultural Arts Advisory Commission: Dennis Miller reported that at the last Cultural Arts Advisory Commission meeting was devoted to the judging of the Community Showcase art work submittals; prior to the opening of the 11th annual Community Showcase exhibit.

Golf Course Ad Hoc Committee: Doug Meece reported that the Golf Course committee had not met recently, but would be meeting in the fourth quarter to review the summer golf/aquatic season. It was also reported that the North Trace Golf Course would close for the season at the end of October; the South Trace Golf Course would remain open year-round, weather permitting.

OLD BUSINESS: Jim Bell reintroduced Pat Hoagland to the Board; and Mr. Hoagland continued his review of the Harbin Park project with the Board, to solicit further input. Jim Bell excused himself from the Board meeting at 7:00 PM, in order to attend the City Council meeting.

The Board questioned if it was necessary to approve the design; staff recommended that the Board eventually accept the design; rather than approve.

The Board inquired what will be the next step for the Harbin Park Renovation Project. Brad Williams explained staff will have a follow-up meeting with Brandstetter/Carroll to discuss the Cost Analysis and explore the possibilities of phasing construction. Staff will report back to the Board.

NEW BUSINESS: None

EXECUTIVE SESSION: None requested

ADJOURNMENT: The Parks and Recreation Board meeting adjourned at 7:17 PM. The next meeting of the Parks and Recreation Board is scheduled for Tuesday, November 15, 2016, 6:00 PM. The Board will not meet on Tuesday, October 18, 2016 (traditional third Tuesday of the month), due to the recently concluded joint meeting.

Cyndi A. Kreke
Secretary