

**2009 WITHHOLDING TAX RECONCILIATION  
 FOR EMPLOYER'S MONTHLY/QUARTERLY  
 RETURNS - FORM W-3**

**REMITTANCES**

	TAXABLE WAGES	WITHHOLDING
1. JANUARY		
2. FEBRUARY		
3. MARCH		
<b>TOTAL 1ST QTR</b>		

4. APRIL		
5. MAY		
6. JUNE		
<b>TOTAL 2ND QTR</b>		

	TAXABLE WAGES	WITHHOLDING
7. JULY		
8. AUGUST		
9. SEPTEMBER		
<b>TOTAL 3RD QTR</b>		

10. OCTOBER		
11. NOVEMBER		
12. DECEMBER		
<b>TOTAL 4TH QTR</b>		

13. TOTAL NUMBER OF EMPLOYEES (**W2S REQUIRED TO BE SUBMITTED ELECTRONICALLY**) ..... \$ \_\_\_\_\_
14. TOTAL PAYROLL FOR THE YEAR ..... \$ \_\_\_\_\_
15. LESS PAYROLL NOT SUBJECT TO TAX (LIST/ATTACH EXPLANATION) ..... \$ \_\_\_\_\_
16. PAYROLL SUBJECT TO THE TAX ..... \$ \_\_\_\_\_
17. WITHHOLDING TAX LIABILITY @ 1.5% (0.015) ..... \$ \_\_\_\_\_
- REMITTANCES (AMOUNTS FROM REMITTANCE SECTION)
- 1ST QTR ..... \$ \_\_\_\_\_
- 2ND QTR ..... \$ \_\_\_\_\_
- 3RD QTR ..... \$ \_\_\_\_\_
- 4TH QTR ..... \$ \_\_\_\_\_
18. **TOTAL** (ADD QUARTERS 1 THROUGH 4 FOR TOTAL REMITTANCES) ..... \$ \_\_\_\_\_
19. **IF LINE 18 GREATER THAN 17, GO TO LINE 21.**
20. BALANCE DUE (LINE 17 LESS LINE 18) ..... \$ \_\_\_\_\_
21. OVERPAYMENT - PROVIDE EXPLANATION (LINE 18 LESS LINE 17)..... \$ \_\_\_\_\_
- CREDIT TO NEXT YEAR \_\_\_\_\_ REFUND \_\_\_\_\_

SIGNATURE

PRINTED NAME & TITLE

DATE

**CREDIT CARD** (CHECK ONE):      

CARD # \_\_\_\_\_ EXP. DATE \_\_\_\_\_

NAME ON CARD \_\_\_\_\_

SIGNATURE \_\_\_\_\_

THIS SPACE FOR TAX OFFICE USE ONLY