

**2011 WITHHOLDING TAX RECONCILIATION
 FOR EMPLOYER'S MONTHLY/QUARTERLY
 RETURNS - FORM W-3**

REMITTANCES

	TAXABLE WAGES	WITHHOLDING
1. JANUARY		
2. FEBRUARY		
3. MARCH		
TOTAL 1ST QTR		

4. APRIL		
5. MAY		
6. JUNE		
TOTAL 2ND QTR		

	TAXABLE WAGES	WITHHOLDING
7. JULY		
8. AUGUST		
9. SEPTEMBER		
TOTAL 3RD QTR		

10. OCTOBER		
11. NOVEMBER		
12. DECEMBER		
TOTAL 4TH QTR		

13. TOTAL NUMBER OF EMPLOYEES (**W2S REQUIRED TO BE SUBMITTED ELECTRONICALLY ON CD OR DVD**)..... \$ _____
 OR EXCEPTION REQUESTED (ATTACH EXPLANATION)
14. TOTAL PAYROLL FOR THE YEAR \$ _____
15. LESS PAYROLL NOT SUBJECT TO TAX (LIST/ATTACH EXPLANATION) \$ _____
16. PAYROLL SUBJECT TO THE TAX \$ _____
17. WITHHOLDING TAX LIABILITY @ 1.5% (0.015) \$ _____
- REMITTANCES (AMOUNTS FROM REMITTANCE SECTION)
- 1ST QTR \$ _____
- 2ND QTR \$ _____
- 3RD QTR \$ _____
- 4TH QTR \$ _____
18. **TOTAL** (ADD QUARTERS 1 THROUGH 4 FOR TOTAL REMITTANCES) \$ _____
19. **IF LINE 18 GREATER THAN 17, GO TO LINE 21.**
20. BALANCE DUE (LINE 17 LESS LINE 18) \$ _____
21. OVERPAYMENT - PROVIDE EXPLANATION (LINE 18 LESS LINE 17)..... \$ _____
- CREDIT TO NEXT YEAR _____ REFUND _____

SIGNATURE

PRINTED NAME & TITLE

DATE

CREDIT CARD (CHECK ONE):   

CARD # _____ EXP. DATE _____

NAME ON CARD _____

SIGNATURE _____

THIS SPACE FOR TAX OFFICE USE ONLY

W2'S FILE PROCESSED