



# DEPARTMENT OF ECONOMIC DEVELOPMENT Butler County, Ohio

OHIO DEPARTMENT OF DEVELOPMENT ENTERPRISE ZONE PROGRAM

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*Proposed Butler County Enterprise Zone Agreement between Community and Enterprise*  
Application for Enterprise Zone Agreement between The City of Fairfield, Butler County and

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Name of enterprise(s) requesting tax incentive - please include all parties

- 1A. **Name of business, main office address, contact person and telephone number**  
(attach additional pages if multiple enterprise participants):

Name of Business

Main office address

Telephone Number, Fax Number and e-mail address

Contact Person

- 1B. **Project Site Location:**

Address

Parcel Number

Telephone Number and Fax Number

Contact person

- 2A. **Nature of Business** (check all that apply): Manufacturing  Warehouse  Distribution   
Office  Other
- 2B. **List primary 6-digit NAICS #** (North American Industrial Classification Code System) \_\_\_\_\_  
Business may list other relevant SIC numbers. \_\_\_\_\_
- 2C. **If a consolidation**, what are the components of the consolidation?  
(must itemize the location, assets, and employment positions to be transferred):
- 2D. **Form of business of enterprise:** C-Corp.  S-Corp.  Partnership  LLP   
Sole Proprietorship  Other \_\_\_\_\_
3. **Name of principal owner(s) or officers of the business** (attach list if necessary):
4. **Is business seasonal in nature?** Yes  No
- 5A. **State the enterprise's current employment level in Ohio** \_\_\_\_\_  
(itemized for full and part-time and permanent and temporary employees):
- 5B. **Total number of employees currently at the proposed project site:** \_\_\_\_\_
- 5C. **Will the project involve the relocation of employment positions or assets from one Ohio location to another?**  Yes  No  
Note that relocation projects are restricted in non-distressed based Ohio Enterprise Zones. A relocation waiver from the Director of the Ohio Department of Development is available for special limited circumstances. The business and local jurisdiction should contact ODOD early in the discussions.
- 5D. **If yes, state the locations from which employment positions or assets will be relocated and the location to where the employment positions or assets will be located:**
- 5E. **State the enterprise's current employment level for each facility to be affected by the relocation of employment positions or assets:**
- 5F. **What is the projected impact of the relocation, detailing the number and type of employees and/or assets to be relocated?**
- 6A. **Has the enterprise previously entered into an Enterprise Zone Agreement with the local legislative authorities at any site where the employment or assets will be relocated as a result of this proposal?**  
 Yes  No
- 6B. **If yes, list the local legislative authorities, date and term of the incentives fro each Enterprise Zone Agreement:**

7. **Does the enterprise owe:**

- 7A. Any delinquent taxes to the State of Ohio or a political subdivision of the State? \_\_\_ Yes \_\_\_ No
- 7B. Any moneys to the State or a state agency for the administration or enforcement of any environmental laws of the State? \_\_\_\_ Yes \_\_\_\_ No
- 7C. Any other moneys to the State, a state agency or a political subdivision of the State that are past due, whether the amounts owed are being contested in a court of law or not? \_\_\_\_ Yes \_\_\_\_ No
- 7D. If yes to any of the above, please provide details of each instance including but not limited to the location, amounts and/or case identification numbers (add additional sheets if necessary):

8. **Project description** (attach additional pages if necessary):

9. **Estimated project starting date:** \_\_\_\_\_  
**Estimated project completion date:** \_\_\_\_\_  
(Provided a tax exemption is provided)

10A. **Estimate the number of new employees the enterprise intends to hire at the facility that is the project site itemized by full and part-time and permanent positions:**

Full-time created: \_\_\_\_\_ Part-time created: \_\_\_\_\_ Permanent: \_\_\_\_\_

10B. **State the time frame for hiring the projected employees:** \_\_\_\_\_ years

10C. **State proposed schedule for hiring**

Full-time created: year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

Part-time created: year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

Permanent: year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

Temporary: year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

11A. **Estimate the amount of annual payroll such new employees will add.** (New annual payroll must be itemized)

Full-time \$ \_\_\_\_\_ Permanent \$ \_\_\_\_\_

Part-time \$ \_\_\_\_\_ Temporary \$ \_\_\_\_\_

11B. **Indicate separately, the number of jobs retained and the amount of existing annual payroll relating to any job retention claim resulting from this project:**

Jobs Retained: \_\_\_\_\_

Existing Annual Payroll: \_\_\_\_\_

12. **Market value of the existing facility as determined for local property taxation.** \$ \_\_\_\_\_
- 13A. **State the businesses' total current investment in the facility as of the proposal's submission.**  
\$ \_\_\_\_\_
- 13B. **State the businesses' value of on-site inventory required to be listed in the personal property tax return of the enterprise in the return for the tax year (stated in average \$ value per most recent 12 month period) in which the agreement is entered into (baseline inventory):** \$ \_\_\_\_\_
14. **Estimate the amount to be invested by the enterprise to establish, expand, renovate or occupy a facility at the project site, as a result of the proposed project.** (Note: List only that investment which will be new to Ohio, at the project site)

	<u>Minimum Threshold</u>	<u>Maximum</u>
14A. <b>Acquisition of Building/ Land</b>	\$	\$
14B. <b>New Construction</b>	\$	\$
14C. <b>New Improvements to Existing Bldg.</b>	\$	\$
14D. <b>New Machinery &amp; Equipment</b>	\$	\$
14E. <b>New Furniture &amp; Fixtures</b>	\$	\$
14F. <b>New Inventory</b>	\$ _____	\$ _____
<b>TOTAL NEW PROJECT INVESTMENTS</b>	\$	\$

- 15A. **The enterprise requests the following tax exemption incentives:** \_\_\_\_\_ % for \_\_\_\_\_ years.  
This incentive will cover: \_\_\_\_\_ Real Property \_\_\_\_\_ Personal Property \_\_\_\_\_ Inventory
- 15B. **Reasons for requesting tax incentives (be specific and quantitative as possible):**

Submission of this application expressly authorizes **The City of Fairfield** and/or Butler County, Ohio to contact the Ohio Environmental Protection Agency to confirm statements contained within this application including item #7 and to review applicable confidential records. As part of this application, the business may also be required to directly request from the Ohio Department of Taxation and complete a waiver form allowing the Ohio Department of Taxation to release specific tax records to the local jurisdictions considering the incentive request. The applicant also agrees to supply additional information upon request.

The applicant affirmatively covenants that the information in and submitted with this application is complete and correct and is aware of the Ohio Revised Code Sections 9.66(C)(1) and 2921.13 (D)(1) penalties for falsification which could result in the forfeiture of all current and future economic development assistance benefit as well as a fine of not more that \$1,000 and/or a term of imprisonment of not more that six months.

\_\_\_\_\_  
Name of Enterprise

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

**ADDITIONAL DOCUMENTATION  
BUTLER COUNTY ENTERPRISE ZONE APPLICATION**

- Attachment 1, A brief description of the type of business activity of the enterprise(s).
- Attachment 2, A brief description of the scope of the proposed project.
- Attachment 3, A legal description or deed of the real property involved in the project.
- Attachment 4, Incorporation, partnership or other appropriate documents, indicating the legal business name(s), and names of those authorized to execute agreements on behalf of the enterprise.
- Attachment 5, All leases or rental agreements (real and personal property) which will be executed as part of the proposed project. If these documents are not prepared, submit a narrative outlining the proposed terms of the agreement. **A copy of all pertinent leases will be required prior to approval.**
- Attachment 6, Financial statements of the enterprise(s) for the previous three (3) years.
- Attachment 7, Financial statements of the enterprise(s) for the next three (3) years.
- Attachment 8, An employment plan for the proposed project showing:
  - A. The total new employees to be hired (full and part-time) and/or the total number of current employees to be retained (full and part-time) who would otherwise not be hired or retained.
  - B. The projected percentage of new hires who would be Butler County residents.
- Attachment 9, The latest County Return of Taxable Business Property (form 920, form 945 and, if applicable, form 913EX).

**Please note that copies of this proposal and the final executed Enterprise Zone Agreement must be forwarded to the Ohio Department of Taxation and the Ohio Department of Development with 15 days of approval by the Board of County Commissioners.**

**Butler County Contact:**

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Butler County Department of Economic Development  
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**City of Fairfield Contact:**

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